



## CITY OF VALDEZ

### APPLICATION FOR PURCHASE OF CITY OWNED LAND (OVER THE COUNTER)

**Application Fee: \$50.00 (Non-Refundable) [Waived 2017 per Resolution #12-72](#)**

**This form is to be completed by an individual or an organization proposing to purchase City-owned land that has been offered for sale and is now available over the counter. Complete in full and to the best of your knowledge. Please explain any omissions and use additional pages where appropriate.**

The completed application along with the application fee (Waived 2009 per Resolution #09-04) shall be returned to the City of Valdez, Community & Economic Development Department located in City Hall.

**If the land is sold to the applicant requesting the property, the applicant per this application will pay the following costs:**

A deposit of 10% (Industrial) or 20% (Residential) will be required prior to the City initiating any request to prepare land for sale.

**The applicant must sign the “Agreement to Purchase” and return it to the Community & Economic Development Department with the earnest money deposit in the amount of 10% or 20% of the purchase price.**

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The deposit will be applied according to the following policies:

1. Shall be applied to the purchase price.
2. Additional costs to be paid by purchaser are:
  - Soils report (if requested by purchaser)
  - Recording fees for deeds, lease terminations and plat(s) (if necessary)
  - One-half closing costs (if any)
3. If the applicant declines to purchase the property within the specified time in the “agreement to purchase”, the deposit/earnest money will be forfeited and applied to the preparation costs.

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1. Name of Individual or Private Company Completing Application Form:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Daytime/ Message

Mailing Address: \_\_\_\_\_

2. If other individual(s) or an organization(s) will be a party or the sole applicant to this application, indicate below. Attached Additional Pages as Needed:

a) Name \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Relationship to other applicant(s) \_\_\_\_\_

\_\_\_\_\_

b) Organization's name \_\_\_\_\_

Address \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_

3. TYPE OF ORGANIZATION: (Check one)

Individuals _____	Business Corporation _____
General Partnership _____	Non-Profit Corporation _____
Limited Partnership _____	Non-Profit Association _____
Other _____	

If non-profit, has IRS Tax Exempt Status been obtained? Yes \_\_\_\_ No \_\_\_\_  
If yes, attach letter of determination.

4. Legal Description AFFECTED BY APPLICATION:

Located in Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_, Copper River Meridian

Lot/ Block/ Tract/ Subd. \_\_\_\_\_ Plat # \_\_\_\_\_

Other Description \_\_\_\_\_

Tax # \_\_\_\_\_ No. of Acres \_\_\_\_\_

COMPLETE THE FOLLOWING APPLICANT QUALIFICATION STATEMENT FOR EACH INDIVIDUAL APPLICANT OR ORGANIZATION. ATTACH ADDITIONAL STATEMENTS IF NEEDED.

**APPLICANT QUALIFICATION STATEMENT**

I, \_\_\_\_\_  
(Individual Name)

I, \_\_\_\_\_  
(Individual Name)

I, \_\_\_\_\_ On Behalf of \_\_\_\_\_  
(Representative's Name) (Organization's Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State) (Zip)

do hereby swear and affirm for myself as applicant or as representative for the organization noted above that:

- The Applicant is a citizen of the United States, over the age of nineteen; and
- If a group, association or corporation, is authorized to conduct business under the laws of the State of Alaska; and
- Has not failed to pay a deposit or payment due the City in relation to City-owned real property in the previous five (5) years; and
- Is not currently in breach or default on any contract or lease for real property transactions in which the City has an interest; and
- Has not failed to perform under or is not in default of a contract with the City; and
- Is not delinquent in any tax payment to the City.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE TO MY KNOWLEDGE.

\_\_\_\_\_  
Applicant Signature      Date

\_\_\_\_\_  
Applicant Signature      Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

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LOT SALE

DISCLOSURE STATEMENT

We, the undersigned, acknowledge receipt of this Disclosure Statement pertaining to the purchase of \_\_\_\_\_ (Plat \_\_\_\_\_).

1. I understand that \_\_\_\_\_ is currently zoned \_\_\_\_\_ (\_\_\_). A building permit is required prior to the construction of any structure on the lot. Contact the City of Valdez Community and Economic Development Department at 834-3401 for more information.

2. I understand that the property must be developed in conformance with the existing zoning.

3. I understand the above lot has access off of \_\_\_\_\_. I understand a driveway permit is required prior to the construction of any access onto a city street or Right of Way. Contact the City of Valdez Engineering Department for Driveway Permit information (835-5478

4. I understand that the lot must be hooked into the City water and sewer systems if within 200' of the public utilities.

5. I Have \_\_\_\_\_, Have Not \_\_\_\_\_, [PLEASE CHECK ONE] personally inspected the property.

Date: \_\_\_\_\_

Purchaser: \_\_\_\_\_

Date: \_\_\_\_\_

Purchaser: \_\_\_\_\_

(Lot Sale Disclosure Statement also located in ComDev/Data/Forms/Land Lease & Sale Forms/Disclosure Stmt)